Civil Service Bureau

Consolidated Annual Open Data Plan (Spatial Data Plan included) for 2025 to 2027

A. Departmental datasets to be released in 2025

i. Spatial Data

Item No.	Type of Data	Name of Dataset	General Description	Target Release Date (in mm/yyyy)	Update Frequency
1	Labour, Community and Social Welfare	Information of Recruitment Centre, General Grades Office of Civil Service Bureau	Geo-referenced information on Recruitment Centre [including contact information and opening hours] as well as the launch date of year-round open recruitment for Assistant Clerical Officer, Clerical Assistant and Personal Secretary II.	01/2025	As and when necessary

ii. Non-Spatial Data

Item No.	Type of Data	Name of Dataset	General Description	Target Release Date (in mm/yyyy)	Update Frequency
	N/A				

B. Departmental datasets to be released in 2026 and 2027

i. Spatial Data

Item No.	Type of Data	Name of Dataset	General Description	Target Release Date (in mm/yyyy)	Update Frequency
	N/A				

ii. Non-Spatial Data

Item No.	Type of Data	Name of Dataset	General Description	Target Release Date (in mm/yyyy)	Update Frequency
	N/A				

C. Datasets planned to be opened up by other organisations

i. Spatial Data

Item No.	Type of Data	Name of Dataset	General Description	Target Release Date (in mm/yyyy)	Update Frequency
	N/A				

ii. Non-Spatial Data

Item No.	Type of Data	Name of Dataset	General Description	Target Release Date (in mm/yyyy)	Update Frequency
	N/A				

D. Progress: Datasets already uploaded to Open Data Portal and/or CSDI Portal by Department and other organisations

i. Spatial Data

Item No.	Type of Data	Name of Dataset	General Description	Released Date (in mm/yyyy)	Update Frequency
1	Health	List of Civil Service Chinese Medicine Clinics	Geo-referenced information on Civil Service Chinese Medicine Clinics	01/2024	As and when necessary

ii. Non-Spatial Data

\# Remark: Entries of datasets released in or before 2022 were based on "Annual Open Data Plan for 2023 to 2025"

Item No.	Type of Data	Name of Dataset	General Description	Released Date (in mm/yyyy)	Update Frequency
1	Miscellaneous	Data on government job vacancies being advertised on the online Government Vacancies Enquiry System	Job number, department, job title, salary, entry requirement, academic requirement, duties, terms of appointment, how to apply, enquiry address, enquiry telephone, closing date, advertising date (JSON)	06/2019	Hourly
2	Miscellaneous	Timetable of internship programme of Administrative Officer (AO) grade	Events, period (CSV)	06/2019	Half-yearly

Item No.	Type of Data	Name of Dataset	General Description	Released Date (in mm/yyyy)	Update Frequency
3	Miscellaneous	Examination Schedule of Common Recruitment Examination and Basic Law and National Security Law Test (Degree / Professional Grades) and Joint Recruitment Examination	Events, period (CSV)	08/2019	Quarterly
4	Miscellaneous	Timetable of the annual Executive Officer (EO) recruitment exercise	Events, period (CSV)	09/2019	As and when necessary
5	Miscellaneous	Timetable of the Open Recruitment Exercise (ORE) for the post of Assistant Clerical Officer (ACO)	Events, period (CSV)	09/2019	As and when necessary [Note: Year-round Recruitment of ACO has commenced since 6 October 2023.]
6	Miscellaneous	Timetable of the ORE for the post of Clerical Assistant (CA)	Events, period (CSV)	09/2019	As and when necessary [Note: Year-round Recruitment of CA has commenced since 6 October 2023.]
7	Miscellaneous	Timetable of the ORE for the post of Personal Secretary II (PS II)	Events, period (CSV)	09/2019	As and when necessary [Note: Year-round Recruitment of PS II has commenced since 6 October 2023.]

Item No.	Type of Data	Name of Dataset	General Description	Released Date (in mm/yyyy)	Update Frequency
8	Miscellaneous	Timetable of recruitment exercise of AO grade	Events, period (CSV)	09/2019	As and when necessary
9	Miscellaneous	Establishment figures of AO grade	Rank, establishment (CSV)	10/2019	Quarterly
10	Miscellaneous	Establishment figures of Clerical and Secretarial grades	Grade, rank, establishment (CSV)	10/2019	Quarterly
11	Miscellaneous	Establishment figures of EO grade	Rank, establishment (CSV)	10/2019	Quarterly
12	Miscellaneous	Establishment figures of Official Languages Officer, Simultaneous Interpreter and Calligraphist Grades	Grade, Rank, establishment (CSV)	10/2019	Quarterly
13	Miscellaneous	Establishment figures of Training Officer grade	Rank, establishment (CSV)	10/2019	Quarterly
14	Miscellaneous	Civil Service Personnel Statistics (CSPS) – Annually-updated figures	Establishment and strength, staff-related expenditure, appointments to the civil service, staff wastage, disciplinary cases (CSV)	10/2019	Annually
15	Miscellaneous	CSPS – Quarterly-updated figures	Establishment and strength, appointments to the civil service, staff wastage (CSV)	10/2019	Quarterly

Item No.	Type of Data	Name of Dataset	General Description	Released Date (in mm/yyyy)	Update Frequency
16	Miscellaneous	Civil service (CS) pay scales and Independent Commission Against Corruption (ICAC) pay scales	Pay points and effective date of the 12 pay scales (CSV)	10/2019	As and when the Finance Committee of the Legislative Council approves the adjustment to the CS/ICAC pay scales
17	Miscellaneous	Civil Service College Annual Training Statistics	Type of training programmes, number of trainees / trainee-days (CSV)	02/2020	Annually
18	Miscellaneous	Employment of Full-time Non-Civil Service Contract staff by Bureaux/Departments	Breakdown of the number of full-time non-civil service contract staff employed by bureaux/departments (CSV)	11/2020	Right after the annual report to the Public Service Panel of the Legislative Council has been published
19	Miscellaneous	Recruitment figures for grades participating in the Joint Recruitment Examination	Number of applications received and number of officers appointed (CSV)	12/2021	Annually
20	Miscellaneous	Figures of civil servants attended training on conduct and integrity under the Ethical Leadership Programme	Number of civil servants attended training on conduct and integrity under the Ethical Leadership Programme (CSV)	06/2023	Annually
21	Miscellaneous	Recruitment figures for the post of ACO	Number of applications received and number of officers appointed (CSV)	08/2023	Annually

Item No.	Type of Data	Name of Dataset	General Description	Released Date (in mm/yyyy)	Update Frequency
22	Miscellaneous	Recruitment figures for the post of CA	Number of applications received and number of officers appointed (CSV)	08/2023	Annually
23	Miscellaneous	Recruitment figures for the post of PS II	Number of applications received and number of officers appointed (CSV)	08/2023	Annually
24	Miscellaneous	Timetable of internship scheme for students with disabilities	Events, period (CSV)	01/2024	Annually
25	Miscellaneous	Timetable of internship programme for Non-ethnic Chinese Students	Events, period (CSV)	01/2024	Annually

Civil Service Bureau
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